



Title I, Part A Annual Meeting and Benefits of Parent and Family Engagement

NOTE

This PowerPoint can be used by ESCs to train LEAs and schools.

This PowerPoint can also be given to LEAs and schools to use with their parents and families. They should present the info at least through slide 17.

Slides 18-26 briefly describe the benefits of parent and family engagement with some activities that encourage conversation.

Title I, Part A Annual Meeting

- ▶ **The requirement:** All schools receiving Title I, Part A funds are required to convene a Title I, Part A annual parent meeting. **TEA requires at least two Annual Meetings on different days and at different times.**
 - to inform parents and families of their school's participation
 - to explain the requirements of the Title I, Part A program
 - to explain the right of parents to be involved
- ▶ **The concern:** Unfortunately, some schools are not following that mandate.
- ▶ Section 1116 (c) [ESSA Section 1116 \(c\)](#)

Title I, Part A Program

- ▶ Explain why the school is participating in Title I, Part A (schoolwide or targeted assistance) – emphasize this program is intended to improve student academic achievement
- ▶ Explain the requirements of the Title I, Part A program
- ▶ Emphasize the right of parents to be involved in the school's programs and describe specific opportunities for their participation: volunteer in child's classroom, observe classroom activities, participate in decisions relating to the education of their children, assist in the review and revision of policy, compact, and Title I plan, serve on parent advisory board, etc.



The LEA Title I Plan addresses how the LEA will use Title I, Part A funds within the school district. Typically, in Texas, requirements of the Title I Plan are incorporated into the District Improvement Plan (DIP) and the Campus Improvement Plan (CIP).

Topics include:

- ▶ High-quality student academic assessments
- ▶ Supplemental services to assist struggling students
- ▶ Coordination and integration of federal funds and programs
- ▶ Strategies to implement effective parent and family engagement
- ▶ Title I, Part A parents have the right to be involved in the development of this plan

Policy and Compact

- ▶ Distribute and review the written parent and family engagement policy and school-parent compact
- ▶ Describe the role of parents to help develop, review, and update these documents: the policy and compact as well as the Title I plan (which is usually included within the District Improvement Plan, DIP, and the Campus Improvement Plan, CIP)

**All elementary schools –
REQUIRED
parent-teacher conference to
present and discuss the compact**

- ▶ The policy addresses how the school will implement the parent and family engagement program. The policy includes:
 - ▶ Convene an annual meeting
 - ▶ Provide a flexible number of meetings
 - ▶ Involve parents in an organized, ongoing, and timely way, in the planning, review, evaluation, and improvement of the parent and family engagement policy and program
 - ▶ Provide timely information about parent and family engagement activities
 - ▶ Provide information to parents about curriculum and assessment
 - ▶ If requested, provide additional meetings with parents to discuss decisions for the education of their child



The school-parent compact is a written agreement...

- That describes how parents and families, school staff, and students share the responsibility for improved student academic achievement
- That addresses high-quality curriculum and instruction to meet State academic standards
- The ways in which parents will support their child's learning
- That stresses the importance of frequent communication between school and home, and the value of parent-teacher conferences (**REQUIRED** in elementary schools)
- That affirms the importance of parents and families in decisions relating to the education of their children
- Title I, Part A parents have the right to be involved in the development of the school-parent compact



Curriculum

- Explain the school's curriculum
- Describe the forms of academic assessment used to measure student progress
- Provide information about the achievement levels of the State academic standards
- STAAR testing calendar (not required but suggested)

Additional Meetings

Inform about

- Inform about the opportunity for additional parent meetings and flexible meeting times – meeting at morning or evening or other convenient times, and funds may be available to assist with transportation or childcare

Appropriate

- If requested by parents, as appropriate, to meet in reference to decisions relating to the education of their children

Provide

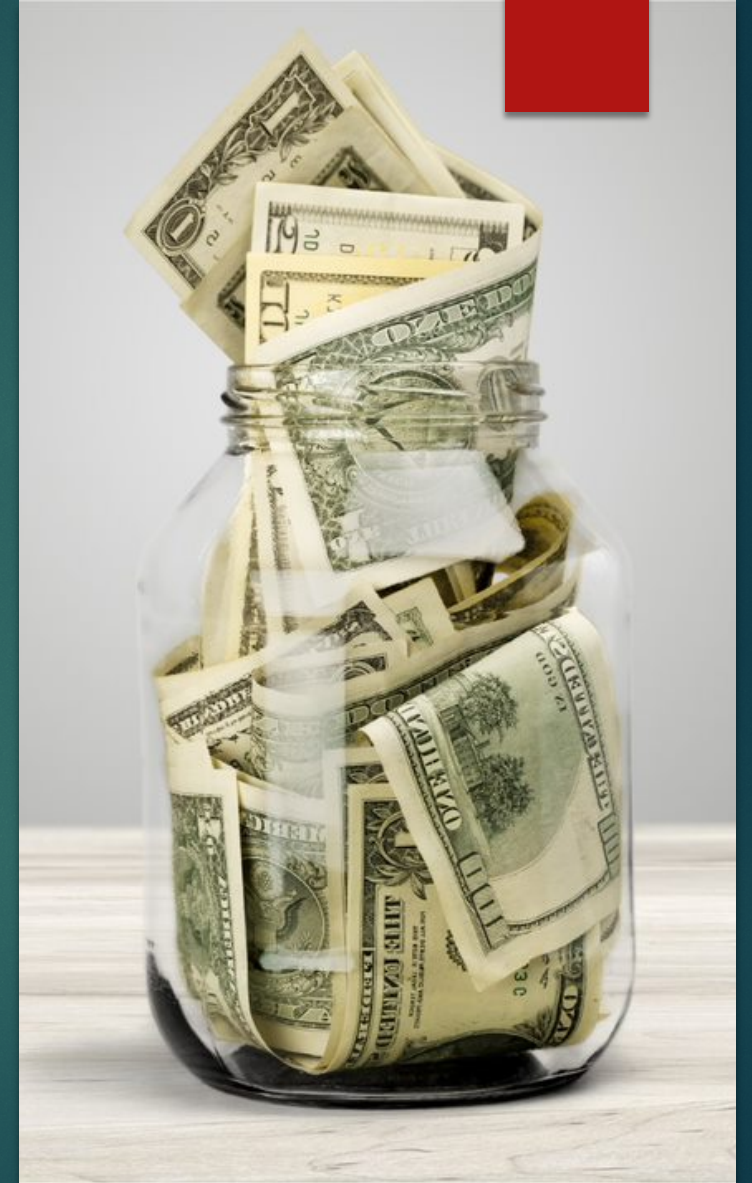
- Provide parents and families with parent and family engagement training session dates and times, if scheduled

Distribute

- Distribute materials for home learning activities, if available

Reservation of Funds, 1% Set -Aside

- ▶ Any local education area (LEA) with a Title I, Part A allocation exceeding \$500,000 is required by statute to set-aside at least 1% of its Title I, Part A allocation for parent and family engagement.
 - ▶ Of that 1%, 10% may be reserved at the LEA for system-wide initiatives and administrative expenses related to parent and family engagement
 - ▶ Of the 1%, 90% must be allocated to the Title I schools in the LEA to implement school-level parent and family engagement
 - ▶ Title I, Part A parents have the right to be involved in the decisions regarding how these funds will be used for parent and family engagement activities



Parents Right-To-Know

- ▶ At the beginning of each school year, a local educational agency that receives funds, shall notify parents of each student that they may request information regarding the professional qualifications of the student's classroom teacher(s) including (at minimum):
 - ▶ If the teacher has met State qualifications and licensing for the grade level/subject area
 - ▶ If the teacher is under an emergency or other provisional status that has been waived
 - ▶ If the child is provided services by paraprofessionals and their qualifications

Additional Information Schools Shall Provide

- ▶ Information on the level of achievement and academic growth of the student on State academic assessments.
- ▶ Timely notice that the student has been assigned, or has been taught for 4 or more consecutive weeks by, a teacher who does not meet applicable State certification requirements at the grade level and subject area in which the teacher has been assigned,

Section 1112 (e) (1) (B)



Who to Contact

- ▶ Name of principal, office phone number
- ▶ Name of counselor, office phone number
- ▶ Name of nurse, office phone number
- ▶ Name of food service director, phone number
- ▶ Name of transportation director, phone number
- ▶ Name of teacher, phone number and best way to contact her/him



Evaluation, *usually in the spring*

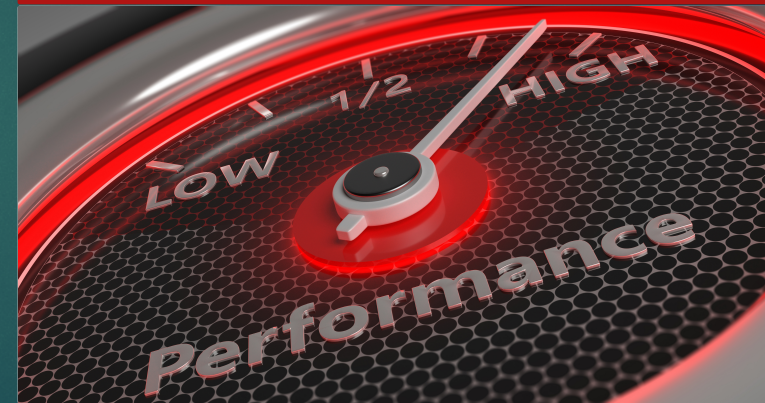
Annually evaluate the content and effectiveness of the parent and family engagement policy and program (usually in the spring).
Identify...

- Barriers to participation in parent engagement
- The needs of parents to assist with the learning of their children
- Strategies to support successful school-family interactions

Data and input might include...

- Parent questionnaires and surveys
- Focus groups or other face-to-face meetings
- Parent advisory committee input
- Provide electronic evaluation tools, if available

Report findings to parents and families and use those results to revise the parental involvement policy and school-parent compact



Document, Document, Document!!!

- ▶ Maintain records of how the meeting(s) was publicized and how parents were notified
- ▶ Provide an agenda
- ▶ Provide sign-in sheets with date, time, name, and person's title
- ▶ Maintain an accurate record of the minutes

IMPORTANT:

In the minutes of meetings, document any suggestions and responses from the parents.

Available Forms

- ▶ For forms such as: fall and spring agenda, sign-in sheets, etc., go to Title I, Part A Annual Meeting Toolkit:
- ▶ Or, go www.esc16.net
- ▶ Click on the icon
- ▶ Click on Annual Title I Meeting
- ▶ The Handbook is an excellent resource (see Section 10) [Title I PFE Handbook](#)



TITLE I, PART A
Parent & Family
ENGAGEMENT
STATEWIDE INITIATIVE